

**PROCEDURE FOR REVIEWING MANUSCRIPTS
OF THE ARTICLES RECEIVED TO THE JOURNAL STAFF
«BULLETIN OF THE SAMARA LAW INSTITUTE»**

Scientific articles sent to the journal staff are under review.

Reviewers are usually members of the editorial board. By the decision of the Chairman of the editorial board or his deputy reviewers may be other specialists. As a reviewer can be appointed at least one specialist with a degree in a scientific specialty corresponding to the branch of science presented in the article. In specific cases when publishing materials directly related to practical aspects of researchable issues, the reviewer may be a specialist without a degree (academic rank) with professional experience (service) in superior positions in the research field of the reviewing article. Reviewers must have publications on reviewing articles for 3 years.

The reviewer writes a review and recommends publishing the material, sending it back for wording improvements or rejecting.

If there are comments on the content of the largely positive scientific article it is sent to the author for wording improvements. After that it can be published or sent back for re-review by the decision of the editorial board. If the review includes a negative feedback article can be removed from the publication or sent back to the author for serious processing by the decision of the editorial board. A revised article is subjected to the compulsory re-review.

Copies of the reviews are sent anonymously to the authors of the articles.

Copies of reviews are sent to the Ministry of Education and Science of the Russian Federation upon receipt of a proper request of publication.

Reviews of scientific articles are stored for 5 years.

While forming the next issue of the journal a responsible secretary of the editorial board sends a draft mock-up to the editorial board chairman – editor-in-chief who generally reviews the issue of the journal.