

**REQUIREMENTS FOR MANUSCRIPTS SUBMITTED
FOR PUBLICATION IN THE SCIENCE AND PRACTICAL JOURNAL
«BULLETIN OF THE SAMARA LAW INSTITUTE»**

1. For scientific publications the author sends the manuscript to the journal staff. The manuscript should be arranged according to an existing standard including the information about the author of the publication and processor of personal data. All these materials should be sent to the following address: 24V, Rylskaya Str., Samara, 433022.

Manuscript is accepted in a single copy, in a printed and an electronic form.

2. The article should be thoroughly checked by the author. The author is responsible for reliability and factual accuracy of facts, quotations and other information.

3. Each author can publish only one article in one issue. If the author wants to publish more than one article in the same issue than he should accept the special permission from the editorial board.

4. The electronic version of the manuscript should be made in Microsoft Word Processor.

5. Page format – A4, margins – 2,5 cm, book-type and notes – Times New Roman, font size – 14, interline spacing for the main text – 1,5 for the rest of the text interline spacing should be 1,0, paragraph indentation of the main text is 1.25, full justification.

6. The size of article is 10–20 pages (including hyphenation in the text). In other cases you need to agree this question with the editorial board of the journal.

7. At the beginning of the manuscript Universal Decimal classification must be noted. Then the information about the author in Russian and in English should be given: the surname, first name and patronymic, science degree, academic title, occupational title, work place with its postal address, email. For the English metadata it is necessary to follow the next variant: the full name of the author, the initial for patronymic, and surname (Anna I. Ivanova).

8. Further there must be an interval of one line and then the title of the article is printed in the center in bold type in Russian first and in English after.

Abstract and key words are typed through the line in italics. The abstract of the article should reflect urgency of the research, target setting, goal and methods of research, study findings. It should be informative, original, meaningful. Its size is 150–250 words. Key words are meant for automated information search and should reflect general and particular aspects of the research results given in the article. The recommended number of key words is 8–10.

9. Then the main text of the article, the list of Bibliography comes. Tables, formulas and graphics are accepted in the article. It is necessary to make picture captions and table captions and references to them. All illustrations and tables should have a continuous numbering. Illustrations in the article must be of high quality and readable. Tables should be made in Microsoft Word Processor. Do not use background graphics and shading in schemes, tables. If there are diagrams in the text, they should be made in the «Microsoft Word diagram» format (the data must be accessible for editing). The list of Bibliography is obligatory for any scientific publication. References to the literature mentioned in the text should be given in square brackets (for example [1, page 7]) in the first textual order. It is undesirable to include anonymous sources and normative documents in the Bibliography, direct quotation in the text or in-text footnotes is preferable. Bibliographic sources are made in accordance with GOST R 7.0.5-2008 «Bibliographic reference. General requirements and rules». «References» is given after the Bibliography (translation of the Bibliography into the Latin alphabet). It is recommended to use a special program (<http://translit.ru>, BSI standard). In addition it is necessary to indicate the source name translated into English in square brackets.

10. All manuscript pages including the Bibliography list must be numbered.

11. The article must be signed by the author.

12. Before the signature the author gives his permission for publication of the materials on the Internet and guarantees that the materials haven't been published before or sent to another journal simultaneously.

For example: «The article is published for the first time. I am not against a full-text article online»

13. If the author is a student, a cadet, a postgraduate, a postgraduate student in a military college he should give the executive secretary a review from an expert in the relevant branch of science certified by the staff of the relevant institution.

14. All these materials should be sent to the following address: 24V, Rylyskaya Str., Samara, 433022. For the file name, Russian letters indicate the name and initials of the author (for example, Петров А. А. doc).

15. All articles are checked by the programme «AntiPlagiat» and sent for reviewing. The decision to publish the article is taken by the Editorial Board according to the review.

16. If the requirements are not met the Editorial Board of the journal will not publish the article.